

DRIVING FORWARD PROFESSIONAL  
STANDARDS FOR TEACHERS



**ITE Profile**

**Information for students**

**2022**

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## 1.0 Introduction

This information sheet has been developed for students nearing completion of courses of Initial Teacher Education in Scotland. Its aim is to provide you with the answers you need to enable you to complete your ITE profile and submit it to your tutor for approval. The information below applies both to the Teacher Induction Scheme (TIS) and the Flexible Route. For students proceeding to the TIS, the information will be automatically transferred to the TIS profile. Students intending to embark on the Flexible Route should print off the profile and use the printed copy as a basis for discussion in their first few schools.

Note: Any queries you have relating to the content of the profile should be directed to your tutor in the first instance and not to GTC Scotland.

## 2.0 How do I access the profile?

The profile sits within [GTC Scotland's Portal](#). You will have accessed this previously to complete the student online application. If you require any assistance logging into the portal, please email [studentadmin@gtcs.org.uk](mailto:studentadmin@gtcs.org.uk).

## 3.0 What does the profile look like?

Your ITE profile is available from the top right of the portal homepage. (See screenshot below).

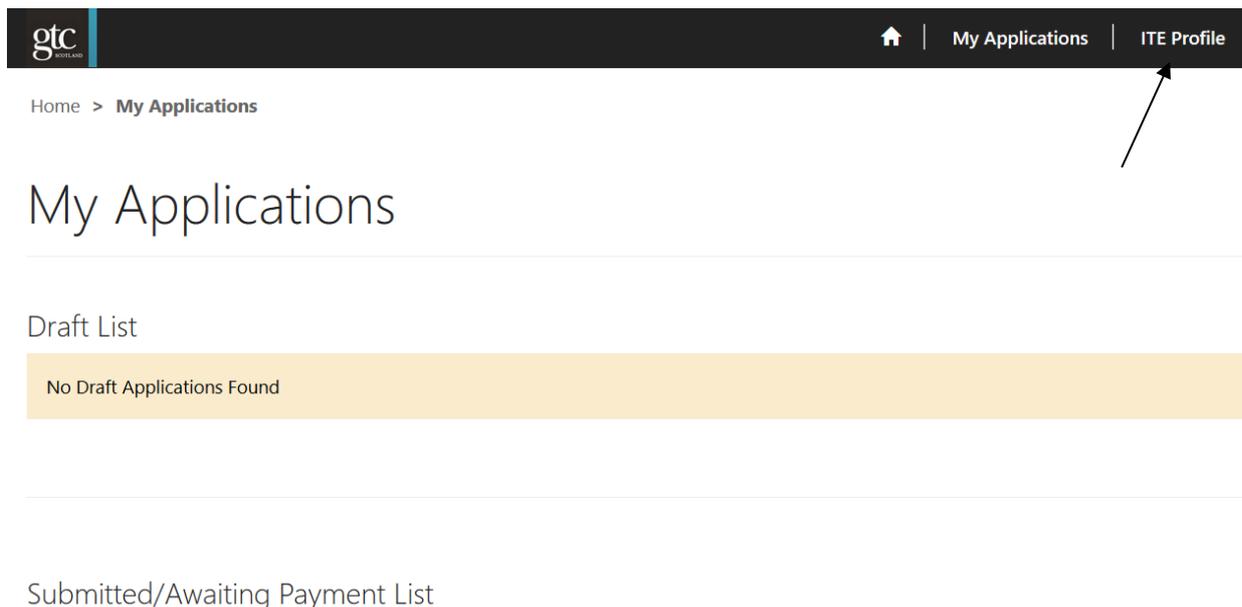


Fig 1: GTCS Portal homepage.

Clicking on this link will open the ITE (Student) profile homepage. This is a series of web forms.

There will be separate screens (pages) for each of the following:

## 4.1 Profile homepage

The profile homepage contains a section where you can enter details of your programme, tutor and university. It also contains links to all the other profile sections.

Fig 2: The profile homepage (example)

### Initial Teacher Education (ITE) Profile

Welcome to your student ITE Profile.

This online profile is a place to record your strengths and development needs as you work towards the Standard for Provisional Registration and plan for the Standard for Full Registration.

Please ensure your personal details are recorded in the form below.



The screenshot shows the 'Initial Teacher Education (ITE) Profile' homepage. On the left, there is a vertical navigation menu with three buttons: 'ITE Profile Home' (highlighted in teal), 'Strengths' (grey), and 'Development Needs' (grey). The main content area contains a form with the following fields: 'Name \*' (text input), 'Programme' (text input), 'Tutor Name' (text input), and 'University' (dropdown menu). A teal 'Save' button is located at the bottom of the form.

## 4.2 Strengths

This section allows you to view and record your strengths in relation to the Standard for Provisional Registration.

Fig 3: The strengths summary screen (see below)

# Strengths

[Return to profile home page](#)

## IMPORTANT

Strengths are to be reflected against the **Standard for Provisional Registration**

[View the Standard for Provisional Registration](#)

You should use this section to keep a record of your key strengths. These are identified by you, your tutor or teachers/partners you have worked with in schools.

In order to submit your profile you must add at least one record under each of the three areas of the Standard for Provisional Registration, outlined below.

### Being a Teacher in Scotland

No Strengths - Being a Teacher in Scotland

Add New

### Professional Knowledge and Understanding

No Strengths - Professional Knowledge and Understanding

Add New

### Professional Skills and Abilities

No Strengths - Professional Skills and Abilities

Add New

To add a strength, you should click on the 'Add New' link and enter the following information:

- Evidence of strengths – free text field

Multiple records can be added to this section.

**Note:** In order to submit your profile, you must add at least one record under each of the three areas of the Standard for Provisional Registration.

Fig 4: Adding a strength (example)

## ITE Strengths

Evidence \*

Cancel

Submit

## 4.3 Development Needs

This screen allows you to view and record your development needs. Please note that this should be done using The Standard for **Full** (not Provisional) Registration.

To add a development need click on the 'Add New' link and enter the following information:

- Development need – free text field
- Proposed action – free text field

Multiple records can be added to this section.

Note: In order to submit your profile, you must add at least one record under each of the three areas of the Standard for Full Registration.

Fig 4: Adding a strength (example)

### ITE Development Needs

The screenshot shows a web form titled "ITE Development Needs". It contains two large, empty text input fields. The first field is labeled "Development Needs \*" and the second is labeled "Proposed Action \*". At the bottom of the form, there are two buttons: "Cancel" and "Submit".

## 5.0 Submitting the profile

You can submit your profile at any time in accordance with your university's deadlines as long as you have entered at least one strength in each area of the SPR and at least one area for development in each area of the SFR.

When you click the 'submit' button (located on the profile homepage) you will be asked to enter your tutor's email address and then press 'submit':

When a profile is submitted, the system does several things:

- It sends an email to your tutor asking them to approve your choice of SPR strengths and SFR areas for development. The email will contain a PDF version of your profile that the tutor can read.
- If your tutor agrees with the information in the profile, they can choose to click the 'approval' link contained in the email.
  - Clicking this link makes the profile inactive i.e. no further edits can be made, and submits it to GTC Scotland.
  - You will be sent an automated email advising you that your profile has been submitted to GTC Scotland
- If your tutor disagrees with the profile information or wants parts of it changed then they can email you directly and suggest changes to be made.
  - You should consider the changes and resubmit your profile to your tutor, after any appropriate discussion.

## 6.0 Moving into the Induction Year

There is a direct link between your ITE profile and your Teacher Induction Scheme (TIS) profile. If you proceed to the Teacher Induction Scheme, the SFR development needs (targets and action) from your ITE profile will automatically be transferred over to your TIS profile at the point when your local authority induction manager allocates your supporter and headteacher. The information will then become the starting point for your TIS profile. Flexible Route students should print off a copy of their profile and use the printed copy as a basis for discussion in their first few schools.

## 7.0 Contacts

For questions relating to the administration of the system please contact:

- The Early Careers team at [studentadmin@gtcs.org.uk](mailto:studentadmin@gtcs.org.uk).

Technical questions should be forwarded to:

- The Technical Support team at [techsupport@gtcs.org.uk](mailto:techsupport@gtcs.org.uk).

